

PERSONAL INFORMATION

Ștefan Boșneaga



 78/2 Decebal str., ap. 87, MD-2038 Chisinau (Moldova)

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 stefan.bosneaga@gmail.com

 <https://devsteven.com/>

 Skype stefan.bosneaga

Sex Male | Date of birth 22 Dec 1993 | Nationality Romanian

WORK EXPERIENCE

05/07/2016–09/10/2016

Bellboy

IAMVOS S.A.

Kos, Marmari, 853 00 Marmari-Kos (Greece)

<http://www.atlantichotels.com/hotels/Atlantica-Marmari-Beach>

I was hired as a Trainee in the position of "Bellboy" in the "Front Office" Department, and I had the following responsibilities:

- responsible for the guests' luggage and its subsequent move to the room
- making a good first impression on hotel guests
- keep the hotel lobby area neat and clean
- tend to the needs of guests and reception (mailing letters, running errands, providing information)

Business or sector Accommodation and food service activities

EDUCATION AND TRAINING

01/10/2019–Present

Master's Diploma in Law

Academy of Economic Studies

str.Banulescu-Bodoni 61, MD-2005 Chisinau (Moldova)

<http://ase.md/en/>

Faculty of Law

General Field of Studies "Law"

Program of Study "Business Law"

01/09/2015–21/06/2018

Bachelor's Diploma in Public Services

Academy of Economic Studies of Moldova

str.Banulescu-Bodoni 61, MD-2005 Chisinau (Moldova)

<http://ase.md/en/>

Faculty of Business Administration

General Field of Studies "Public Services"

Program of Study "Tourism"

Overall Grade - 9,51 (nine, 51)

Specialization subjects: Microeconomics, Business English, Macroeconomics, Geography, Communicative Skills, Marketing, Tourist Resources Management, Economics of Tourism, Management and others.

Related document(s): Diploma.pdf

20/02/2016–15/04/2016

Certificate in Accounting (Beginner)

Center of Training and Business Consulting MACIP-ASEM, Chisinau (Moldova)
 Beginner level Accounting Courses

01/10/2013–04/06/2015

N/A

University Politehnica of Bucharest
 Splaiul Independentei nr. 313, Sector 6, 060042 Bucharest (Romania)
<http://www.upb.ro/en/>

Faculty of Automatic Control and Computer Science, dropped out 4th June 2015

Specialization courses:

- Computer Engineering
- C++ Programming
- Operating Systems

01/09/2001–31/05/2013

Certificate of Baccalaureate

Theoretical Lyceum "Mircea Eliade", Chisinau (Moldova)

PERSONAL SKILLS

Mother tongue(s) Romanian

Foreign language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C2	C2	C1	C1	C1
Russian	C2	C2	C1	C1	B2

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user
 Common European Framework of Reference for Languages

Communication skills

- great communication skills acquired through my experience as bellboy
- excellent social skills gained as a result of my involvement in various theater plays, conferences and seminars, both as a participant as well as organizer

Organisational / managerial skills

- good leadership and team-leading skills gained as the class president 3 years in a row in high school, representing the interests of 21 people in the Senate
- good organizational skills gained as secretary and actor in several high school plays under the supervision of the director of the "Centrul Adolescentilor" of the Chisinau Common Hall

Job-related skills

- excellent tracking of responsibilities and duties
- advanced abilities of schedule planning and execution

Digital skills

SELF-ASSESSMENT				
Information processing	Communication	Content creation	Safety	Problem-solving
Proficient user	Proficient user	Independent user	Proficient user	Proficient user

Digital skills - Self-assessment grid

- excellent command of Microsoft Office (Word, Excel, PowerPoint)
- acceptable command of Photoshop
- basic skills in web-designing and advanced use of Wordpress platform in developing digital website

solutions, familiar with other CMS platforms.

Driving licence B

ADDITIONAL INFORMATION

Memberships

- Olympiad Team of Theoretical Lyceum "Mircea Eliade" (2004-2013)
- Founder and ex-Member of Pupil's Senate of Theoretical Lyceum "Mircea Eliade" under the supervision of Ms. Valentina Sandu, director of "Centrul Adoleșcentilor" under Chisinau Common Hall (2012-2013)
- Team "ISCO" of the Intellectual Game Club "Ce? Unde? Cand?", Bucharest, Romania
- Member of the Economic and Financial Analysis Club (2017)

Certifications

Certificate of completion of Training in GDS systems (particularly Apollo) organized by International Travel Network (ITN) (also listed in my Bachelor diploma) (annexed)

Certificate of Interpreter of English (22 June 2018) (annexed)

[Related document\(s\): Certificate of Interpreter.pdf](#)

ATTACHMENTS

- Diploma.pdf
- Certificate of Interpreter.pdf

Diploma.pdf

REPUBLICA MOLDOVA
 Ministerul Educației, Culturii și Cercetării
DIPLOMĂ
 DE STUDII SUPERIOARE DE LICENȚĂ

În baza hotărârii Comisiei pentru examenul de licență din **15 iunie 2018**
BOȘNEAGA ȘTEFAN
 numărul de identificare 2008042012346
 înmatriculat la studii în anul **2015**, absolvent

al Academiei de Studii Economice din Moldova,
 a obținut titlul de **Licentiat în servicii publice**
 domeniul general de studii **Servicii publice**
 domeniul de formare profesională **Turism**
 programul de studii **Turism**

cu o notă medie de licență **10,00 (zece,00)**
 și o notă de licență **9,51 (nouă,51)**

Nănu Veaceslav
 Belostecinic Grigore
 Solcan Angela
 Eliberat în **21.06.2018**

Nr. de înregistrare **618618889034** Semnătura titularului _____

Identificarea documentului poate fi efectuată accesând pagina web: www.cdu.gov.md

REPUBLIC OF MOLDOVA
 Ministry of Education, Culture and Research
DIPLOMA
 OF LICENCE HIGHER EDUCATION
 (BACHELOR'S DIPLOMA)

According to the decision of the Licence Examination Commission of **15 June 2018**
BOȘNEAGA ȘTEFAN
 personal code 2008042012346
 admitted for studies in **2015**, graduate of


Academy of Economic Studies of Moldova,
 has been awarded the degree of **Licentiate in Public Services**
 general field of studies **Public Services**
 field of training **Tourism**
 program of study **Tourism**

grad de licență **10,00 (ten,00)**
 și o notă de licență **9,51 (nine,51)**


Nănu Veaceslav
 Belostecinic Grigore
 Solcan Angela
 Issued on **21.06.2018**

Registration No. **618618889034** Signature of Holder _____

Certificate of Interpreter.pdf



Ministerul Educației, Culturii și Cercetării
al Republicii România



Academia de Studii Economice a Moldovei

CERTIFICAT

DE INTERPRET

îndin limba engleză

Seria AC Nr. 0-0010

Eliberat **Boșneaga Ștefan**

Îmatriculat în anul 2015


la **Academia de Studii Economice a Moldovei**

specialitatea

812.1 Turism

Pe parcursul studiilor a participat la cursurile de pregătire lingvistică în limba engleză de afaceri cu o durată de 600 ore, acumulând 20 puncte credite.

Disciplina	Ore	Puncte credite	Nota
1. Limba engleză	150	5	10
2. Comunicare și uzanțe de protocol (engleză)	150	5	10
3. Tehnici de comunicare în turism (engleză)	150	5	10
4. Corespondență comercială și administrativă (engleză)	150	5	10



Grigore BELOSTECNIC
 Rector
(semnătură)

Decanul Facultății
 Business și Administrarea Afacerilor
 Angela SOLCAN
(semnătură)

Eliberat la 22 iunie 2018

Nr. de înregistrare 010 Semnătura titularului _____